YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	JAGANNATH INTERNATIONAL MANAGEMENT SCHOOL
• Name of the Head of the institution	Dr. Ravi K. Dhar
• Designation	Director
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01140619321
• Mobile No:	9313222294
• Registered e-mail	jimsvk@jagannath.org
• Alternate e-mail	jims.vk@jagannath.org
• Address	OCF, Pocket-9, Sector B, Vasant Kunj
• City/Town	New Delhi
• State/UT	Delhi
• Pin Code	110070
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**Self-financing**	
• Name of the Affiliating University	**Guru Gobind Singh Indraprastha University, New Delhi**	
• Name of the IQAC Coordinator	**Mr. Deepak Sharma**	
• Phone No.	**01140619321**	
• Alternate phone No.	**01140619344**	
• Mobile	**9873600359**	
• IQAC e-mail address	**iqacvk.coordinator@jagannath.org**	
• Alternate e-mail address	**deepak.sharma@jagannath.org**	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://jimsd.org/assets/pdf/iqac/AQAR-2021-22.pdf	
4.Whether Academic Calendar prepared during the year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	https://jimsd.org/assets/pdf/academic_calender/GGSIPU-Academic-Calendar-2022-23.pdf	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.74**	**2010**	**04/09/2010**	**03/09/2015**
Cycle 2	**A**	**3.02**	**2016**	**05/11/2016**	**04/11/2021**
Cycle 3	**A+**	**3.43**	**2022**	**29/11/2022**	**28/11/2027**

6.Date of Establishment of IQAC — **01/06/2011**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Media & Communication Studies	Community Radio Programmes-Narrowcast Broadcast on Covid-19 Vaccination for all eligible Cohorts(preparation of prospective waves) and Nutrition, Sanitation and Hygiene and reopening of schools	CRA(Community Radio Association)	2022	186000
Department of Media & Communication Studies	IYD 2023	CEMCA	2023	42000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	04	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

ISR (Institute Social Responsibility) Initiatives
Encouragement of faculty members to attend Refresher/Orientation Courses/FDPs and to improve publications through research awards
Strengthened Alumni Association
Established NPTEL Swayam Chapter
Established Google Developers Student Club

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Preparation for sending the AQAR (NAAC format) for the year 2021-2022	The AQAR for the year 2021-22 has been submitted to NAAC
IQAC Meetings	Four IQAC Meetings conducted during the year
Feedback from Students	Taken once for curriculum and twice a semester (once in beginning and the second one at the end of the semester) on Teaching-Learning
Feedback from Alumni	Taken once on curriculum
Feedback from Teachers	Taken once on curriculum
Feedback from Employers	Taken once on curriculum
Student Satisfaction Survey	Taken once a year
Participation in NIRF Ranking 2023	Submitted data to NIRF 2023 on 12.01.2023
AISHE 2021-22	Submitted Data on 15.02.2023
Development Programmes for Students, Faculty and Staff	6 FDP and 20 workshop/seminars were organized for students.
Creating Awareness for on Environmental Issues	1. Eco Club programmes 2. Planting Programme 3. Waste Management programme 4. Other activities like Say no to crackers etc.
ISR Initiatives	Various programmes were organized under JIMS Rotaract Club, NSS, Eco-Club and JIMS community Radio 90.4MHz

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC	19/08/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	15/02/2023

15.Multidisciplinary / interdisciplinary

In view of the NEP, Affiliating university has initiated
new interdisciplinary centres integrating different departments
in addition to the existing inter/multidisciplinary research and
academics. Academic programmes are redesigned to
include Multidisciplinary /Interdisciplinary courses as electives.
All
programmes are designed in such a way that students get
maximum flexibility to choose elective courses offered by other
Departments. The University is proactively working towards
implementation of the suggestions given in the NEP and JIMS Vasant
Kunj is working in the same direction with enthusiasm.

16.Academic bank of credits (ABC):

As an affiliated institute of GGSIPU, New Delhi, JIMS Vasant Kunj
is implementing all the guidelines regarding the implementation of
ABC issued by the university. The registration process of students
have been started in the month of November 2022 and the status of
implementaion have sent to the affliating university.

17.Skill development:

The Institute regularly organises various activities for the
development of students in regard to soft skills, life skills, human
values and ethics, competitive guidance etc. Soft skills activities
included through PDP classes, IT Club, Prabandhan Club, seminars,
webinars, presentations, group discussions, just to name a few.
Some of the life skills activities included workshop on Happiness
and Success in life, Mindfulness in the classroom and mental well
being of the students. Apart from this mock test, aptitude test and
interviews are also conducted regularly.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

JIMS Vasant Kunj encourages learning of Indian language Hindi by organising Hindi Diwas, Debate competitions, Cultural events, celebrations of all the indian festivals etc. Apart from this, subjects like Corporate Governance, Ethics and Social Responsibility of Business, Human Rights and Value Education, Indian History, Human Values and ethics etc. in the curriculum of various programmes inculcates cultural values in Indian tradition so that students imbibe value orientation.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

JIMS Vasant Kunj offers various undergraduate programmes. All these programmes are based on outcome-based education (OBE) which is designed by the affiliating university. The Institute has implemented outcome-based education with clearly stated Programme Outcomes, Programme Specific Outcomes and Course outcomes. All courses are designed with outcomes centred on cognitive abilities
based on Bloom's Taxonomy level like Remembering, Understanding, Applying, Analysing, Evaluating and Creating. Apart from the domainspecific skills, learning outcomes at all levels ensure social responsiveness and ethics. All course syllabi have been designed by the university with due consideration to social needs at large so as to implement in the direction of NEP.

20.Distance education/online education:

As an affliated institute, JIMS Vasant Kunj can not offer distance education. Though JIMS encourages all the students to join MOOC courses for blended learning.

Extended Profile

1.Programme

1.1   **155**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **1363**

Number of students during the year

File Description	Documents
Data Template	[View File](#)

2.2   93

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   466

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   56

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   56

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**155**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**1363**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**93**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**466**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**56**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**56**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**14**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**274.35**
4.3 Total number of computers on campus for academic purposes	**226**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

GGSIP University in Delhi collaborates with its affiliated institutions to create a well-rounded curriculum that meets the needs of its students. The curriculum is then used by the institute to develop a detailed plan of action and academic calendar to ensure

that programs are delivered effectively. The subject allocation is carefully considered, and course manuals are created for each topic. These manuals include course objectives, lesson plans, and resources such as assignments, model test papers, question banks, handouts, and case studies. The time-table coordinator creates the master schedule to ensure optimal credit delivery. Each faculty member submits a report on curriculum delivery to verify that objectives are being met according to the timetable. Teaching pedagogy is student-centric and includes case studies, roleplays,

group debates, presentations, and e-content. The institute's

YouTube channel contains e-lectures filmed by faculty members, which can be used for flipped classroom methodology to increase student engagement.

The institution provides various opportunities for students to demonstrate their abilities, including webinars, expert talks, seminars, industry trips, symposiums, and contests. Value-added and MOOC courses are also available to improve employability skills and bridge the gap between academia and industry. Academicachievement is assessed through assignments, quizzes, and midterm exams.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute adheres to the continuous internal evaluation process which is an integral part of our academic calendar for the conduct of CIE. As per the GGSIP University Ordinance, apartfrom External End Term University Examination of 75 marks for continuous internal evaluation we have the following evaluation policy:

1. Class Test – 15 marks

2. Class Participation and Teachers' Continuous Evaluation– 10 marks

While the 15 marks of the class test are awarded to the students on the basis of their performance in the class tests, the 10 marks allocated for class participation are awarded on the basis of the performance of the students in the following activities:

1.Assignments

2.Presentations

3.Quizzes

4.Case Study Discussions

5.Attendance

Each department ensures that the continuous internal evaluation activities are mapped over the entire semester as per POs and COs mentioned in the syllabus, so that the students remain proactive learners throughout the semester.

The institute also conducts makeup tests to provide an additional opportunity to those students who have missed the class tests due to any unavoidable circumstances.The adherence to the conduct of CIE is ingrained in the departmental activities and monitored by the Department Heads, Controller of Examinations, and the Director through the submission of action taken reports at periodic intervals

File Description	Documents
Upload relevant supporting documents	**No File Uploaded**
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

03

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

05

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

773

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

773

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The cross-cutting issues of gender, environment, sustainability, human values and professional ethics as per the university curriculum have been integrated in the curriculum across the three disciplinary boundaries of Mass communication, IT and Management. In its commitment to sustainability, the institute continues to sensitize students on the Sustainable Development Goals as detailed by the UN and as quoted in the NEP 2020.

Issues relevant to Environment and Sustainability: The final year students of BA(JMC) are taught a core course in Environment Communication, while the IInd & IIIrd Sem students of BCA & BBA are taught an Environmental Studies course. Environmental issues share a commonality and it is imperative for all students to

realise that without harmony with nature, existence is impossible.

Issues relevant to Professional Ethics: The IVth Sem students of the Management and IT are taught Business Ethics and Corporate Social Responsibility & Human Values and Ethics, while the BA(JMC) students are taught a core course on Media

Law & Ethics whereas In addition, students learn about Business Communication, Technical Communication & Corporate Communication in BBA, BCA & BAJMC. The BCA focusses on ethics in Cyber, BBA on CSR and Business.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

57

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1322

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.jimsd.org/iqac/aqar2022-23/1-4-1.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

480

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

19

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

It is a known fact that in any class, the learning competence levels of students are often heterogeneous. While, the classroom teaching method cannot address the wide range of this heterogeneity, we can at least bridge it by identifying advanced and slow learners, who have separate learning needs. In order to facilitate the whole learning environment and bring everyone at par with each other, the Institute undertakes various activities for both, the slow learners and the advanced learners. To identify the learning capabilities of the students, their examination results & involvement in classroom activities are considered.

Measures for Slow learners:

- Remedial Classes
- Peer Learning
- Study material
- Video Lectures
- Question Bank
- Mentor-Mentee system
- Parent Teacher meeting

Measures for Advanced learners:

- Advanced Level Classes
- Value-added Courses
- Aptitude Test
- Suggestions of Additional Learning Resources
- Student symposium/Workshops/Events
- Improving employability
- Research Publications

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1363	**56**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

At JIMS, we believe learning is internalized only when it is experiential. Once the learner has an experience of new concepts and principles, s/he can apply it to situations in life by the conversion of knowledge into skills. Various activities have been implemented for enhancing the experiential, participative & problem-solving learning experiences of the students.

Experiential Learning: Given below are some of the experiential learning activities incorporated into programmes of study.

- **Summer Internship**
- **Inter & intra-college events**
- **Student Research**
- **Co-curricular & extracurricular activities**
- **Industrial visits**

Participative Learning: At JIMS, special emphasis is given on the teaching pedagogy that revolves around collaborative learning. Initiatives have been taken to enhance the participation of students in the teaching-learning process so that students gets the opportunity to hone their skills and knowledge. This also inculcates an understanding of helping each other and thereby becoming better human beings and citizens.

- **Peer learning**

- Interdepartmental or Inter college activities.
- Placement training to handle interviews
- Regular subject assignments
- MOOC courses
- Student-driven clubs and cells

Problem Solving Methodology:

- Develop critical thinking and analytical skills - Case study method
- Group discussions and quiz are regularly conducted
- For analytical skills - aptitude test is conducted

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information Communication Technology (ICT) tools facilitate in effective delivery of the lecture enhancing the students' motivation to learn and it also provides impactful dissemination of contents for the faculties. The institute is adept to ever changing need of latest Tools and technologies and keeps upgrading its ICT infrastructure from time to time. The institute provides state of the art infrastructure to the students. All the classrooms are well equipped with the latest software and hardware to enable the faculties for effective teaching. Due to the outbreak of the recent pandemic, the mode of teaching has transformed from physical to online mode and for smooth delivery of online lectures, not only the bandwidth of internet service was upgraded from 30 Mbps to 50 mbps but also an alternate internet connection of 20mbps has also been provided. The faculties have also been provided with audio-visual aids i.e. headphone, mics, speakers and web cameras for the purpose. The following ICT Tools and technologies are part of each lecture of the faculties

Overhead Projectors

Smart boards

ERP

Pen tabs

Digital Library

SWAYAM - NPTEL Local Chapter

Third Party Software

AV Lab

Community Radio

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

56

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

56

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

28

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

374.56

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Following activities are conducted during the semester through a well-planned academic calendar as part of Continuous Internal Evaluation:

1.Class Test: One Class Test is conducted after 6-8 weeks of commencement of the semester on the pattern of University examination. Datasheet duly approved by all the departments and is circulated to the students at least one week before the exams.The evaluation of practical examinations is done on Record Maintenance, execution in Lab and Viva-voce.

2. Assignments: The assignments along with rubrics are prepared and uploaded in the ERP before commencement of the semester.

3. Make-up test: The students who miss any test due to genuine reasons are given one more opportunity to appear in the test at the end of the semester.

4. Attendance: The students are required to meet attendance criteria prescribed the University to appear in external exams for promotion to next academic semester. So the internal assessment also has attendance as one of the component.

5. Assessment for Non University Examination Subject (NUES): Class Presentation Schedule is prepared in the beginning of the semester and weekly presentation is conducted for all the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has an Examination committee headed by a head of the department who acts as the Controller of Examinations. Faculty members from all the departments with the assistance of the nonteaching staff, carry out the examination and invigilation duty made known to them by prior notice. The institute has a transparentmechanism to address examination related grievances. Most of the grievances during the examination are redressed at the invigilator level itself. If any grievance arises during or after the examination, and it remains unsolved in the first stage, the student

or faculty concerned can brought it to the notice of controller of examination and the issues are redressed then and there. The members of examination committee handle the grievances related to examinations. If the student or faculty is not satisfied with the action taken by examination committee on the reported grievance then the matter is addressed to the director of the institute who refers the case to the concerned committee of the institute. Thus, the Grievance Redressal system is centered on the well being of students. The other grievances handled by the examination committeeare related conduct of external exam, evaluation and the University Results.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The website and other internal communication domains show and disseminate POs, PSOs, and COs to stakeholders. These are accessible in hard copy in the library for current ,new professors and students.At the beginning of the session academic calendar, action plan & lesson plans are prepared by each department.To have holistically formed professionals, each department designs student assignments, class activities, and presentations with the practical implications of the course results in mind.

Internal test papers are held every 6 weeks following the start of the session. The question paper is constructed with the course goal in mind. The internal findings are distributed to the students. Internal results are used to identify slow and advanced learners, and remedial and advanced sessions are arranged for them.

To build confidence and improve the performance of slow learner's teachers take classes, handle their doubts to get good performance. Advanced learners are motivated to participate in different presentation, quizzes both at inter college and intra college level to enhance their competencies and build creative thinking.

Students are provided with the necessary abilities to obtain the best placements by paying close attention to the course outcomes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.jimsd.org/iqac/aqar2022-23/2-6-1.pdf
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In maintaining student-centric learning, all faculty across departments emphasize real-life examples in both online and offline classrooms. Evaluation is continuous and comprehensive, with assignments, class tests, and attendance contributing.

Assignments, including group discussions, role play, case analysis, and presentations, encourage holistic student development. These activities aim to bridge the industry-academia gap and are preceded by faculty discussions on evaluation criteria, providing clarity to students.

Twice per semester, class tests are conducted, allowing identification of student progress. Remedial and advanced classes are organized to address individual needs, supplying extra resources for improvement. This approach cultivates excellence, benefiting both students and the institution.

Discipline and punctuality are emphasized institution-wide to instill vital values. Attendance is graded, with full credit awarded for over 75% attendance and deductions made for lower attendance, as communicated during orientation.

Consistent efforts ensure students receive support to excel academically and professionally, fostering a culture of success within the institute.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

443

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://www.jimsd.org/iqac/aqar2022-23/annual2022-23.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.jimsd.org/iqac/aqar2022-23/2-7-1.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2.28

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	<u>View File</u>
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

21

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

05

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

13

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

JIMS Vasant Kunj believes in giving back to the society in two ways- firstly by undertaking various sensitization and awareness programs for the students and society and secondly by undertaking community services and extension activities. Institute has undertaken various initiatives on the issues concerning social and environmental well-being of the society. Awareness Campaigns –Organize awareness programs to sensitise the Society and students regarding issues like cleanliness, personal hygiene, Sanitation, Hand washing etc Donation Campaigns- Conducted different kinds of donation drives such as- Food donation (where thousands of people were served food), Toy donation, Sanitary Pad donation, Mask donation etc. Swatchta Abhiyan- Undertaken "Swatch Bharat Abhiyan" for promoting cleanliness. Tuition Classes- Underprivileged

children are given classes under Project Akshar undertaken in collaboration with NGO's. Ayur Upchar- is a medicinal donation drive from and by the students where various health supplements, health kits and basic medicines are collected and distributed to Saviour Foundation and Samarpan. Visit to Slums are undertaken regularly for doing voluntary services and celebrating special occasion like Children's day, Friendship day, Diwali etc. Animal Protection- Students have undertaken many projects for sensitizing and saving the animals from cruelty. Donation drives for the animal shelter has also been conducted.

File Description	Documents
Paste link for additional information	https://jimsd.org/assets/pdf/clubs/Rotaract-Yearbook-2022-23.pdf
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

21

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

47

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

832

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

26

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

`05`

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute provides following state-of-the-art infrastructure and physical facilities that enhance the teaching-learning experience of the students:

Classrooms: Air-conditioned classrooms equipped with computer systems, LCD projectors, and AV devices for both offline and online classes.

Library: The library offers a vast collection of books and journals that support the curriculum, provide career guidance, and encourage research and development.

Computer Labs: Four well-maintained computer labs are available for the BBA and BCA programs. Each lab is equipped with 30 Core i5 systems with the required licensed software, ensuring a 1:1 student-computer ratio for practical classes.

Print and Journalism Lab: Specifically, for the BA(JMC) program, this lab features 18 Core i5 systems.

AV Editing Lab: Also for the BA(JMC) program, this lab is equipped with the latest iMac systems and a Teleprompter.

Community Radio: Besides broadcasting programs, it serves as an audio lab, for student to learn program production, radio jockeying, and news reading.

Video Recording Studio: It provides hands on experience to students to work with different lights, high Definition DSLR, SLR, Cameras & Teleprompter.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.jimsd.org/iqac/aqar2022-23/4-1-1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute focuses on overall development of the students through participation in co - curricular activities andextra-curricularactivities.To achieve this purpose, the Institute hasclubs and societies. Students join these clubs depending on their interest and are encouraged to actively participate and showcase their talents and skills. Through this club student not only get to participate in these events also get a chance to organize the events which helps them to extend the range of experiences beyond their comfortable limits. All the clubs and activities are driven throughstudents provide students with a competitive and encouraging platform for holistic development of the students. The Institute have following clubs and societies:

- **JIMS Rotaract Club**
- **JIMS Eco Club**
- **FITOOR- Dance Society**
- **PRATIBIMB-Theatre Society**
- **SWARA-Music Society**
- **Aakriti Club**
- **Aperture Society**
- **Prabandhan Club**
- **NSS Cell**

The colleges have Boys and Girls Common Rooms with Table Tennis and indoor games (Chess, Carom, Board Games) and Yoga facilitiesfor doing yoga. The college have seminar hall with 130 seating capacity. All the sports activities and tournaments are arranged by the Institute on hired grounds. The seminars, conferences, workshops, cultural events are arranged in the Institute auditorium and also in outside auditoriums.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

14

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

24.96

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library has automated all its routine activities through library management software "LIBMAN '' that also provides access to the online catalogue of Library. The facilities and services rendered by the library include book lending, referencing, document delivery, OPAC, photocopy, inter-library loaning of material through DELNET. The library is fully Wi-Fi enabled and has a well-established cyber library with 04 networked PCs connected with LAN which helps users to access electronic resources.

Library Software

The library is automated using LIBMAN software provided by RS Barcoders (P) Ltd. The version of the software is 7.1. The present system, a partially automated one, was affected in the year 2003. It provides a very user-friendly atmosphere in the library.

N-List (INFLIBNET)

The college has been a member of INFLIBNET N-List consortiumand it provides access to thousands of e-resources. It provides web based services including access to e-books, e-journals, and research databasesThousands of e-resources are made available from a single point of access.

DELNET

The College Library is a member of DELNET. As such, the users at JIMS Library can access databases hosted by DELNET & inter-library loaning of material through DELNET.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

18.98

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

85.8

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Keeping abreast with ever changing technological needs the institute keeps upgrading its ICT infrastructure. The following IT facilities have been upgraded / procured in academic session 2022-23:

LCD Projectors: LCD projector have been installed in each classroom, computer labs , Auditorium and conference room.

RAM: 37 Systems RAM upgraded from 4GB to 12GB & 2GB to 6GB in the Computer Lab-1 & Faculty/Staff Systems.

Hard Disk: One System Hard disk of 1TB changed in the computer lab.

AV Devices: One Collar mike added in the auditorium.

CCTV Cameras & DVR: To improve the security of the campus, 3 old CCTV cameras were replaced with 3 New Dome HD cameras.

Wi-Fi Routers: To provide better internet access two wi-fi routers were added in the network of the campus.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

173

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

274.35

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures optimal allocation and utilization of the available resources and the availability of latest equipment's and up-to-date infrastructure in the institution. There is a systematic procedure for the purchase as well as maintenance of these infrastructural facilities including all sorts of equipment. The institute is having policy document having process for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

02

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

65

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.jimsd.org/iqac/aqar2022-23/5-1-3.pdf
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1313

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1313

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	*View File*
Upload any additional information	*View File*
Details of student grievances including sexual harassment and ragging cases	*View File*

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

130

File Description	Documents
Self-attested list of students placed	*View File*
Upload any additional information	*View File*

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

57

File Description	Documents
Upload supporting data for student/alumni	*View File*
Any additional information	**No File Uploaded**
Details of student progression to higher education	*View File*

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

43

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

09

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

JIMS has a well-structured students council, which is part of planning, implementation and execution of all curricular, cocurricular and extra-curricular activities organized and conducted by the institute. The Student Council is active in all forms of student affairs and is one of the most important pillars in maintaining and extending the legacy of our institute and adding towards our penultimate goal being turning this esteemed institution into the best undergraduate college in India. The Institute focuses on overall development of the students through participation in co – curricular activities and extracurricular

activities. To achieve this purpose, the Institute has many clubs and societies. Students join these clubs depending on their interest and are encouraged to actively participate and showcase their talents and skills. The activities contribute to building the overall personality of the students. All the clubs and activities are driven through students and it provides them with a competitive and encouraging platform for holistic development of the students. The Institute have following clubs and societies:

JIMS ROTARACT CLUB,NSS CELL, CII YI YUVA CLUB, IT CLUB, JIMS ECO CLUB,INSTITITE INNOVATION COUNCIL, PRABANDHAN CLUB, CULTURAL SOCIETIES,AAKRITI CLUB, LITERARY SOCIETY, CO-CURRICULAR COMMITTTE PRATIBIMB-THEATRE SOCIETY,APERTURE- FILM & PHOTOGRAPHY SOCIETY.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

30

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institute has a registered Alumni Association with Registration Number 871 in Book No. 4 Vol No. 132 for building a strong bond between alumni and present students. The Alumni Association of the Institute is called as JIMS VASANT KUNJ ALUMNI ASSOCIATION.

Objectives of the Alumni association:

To encourage and promote close and friendly relations between the Institution and its alumni and amongst all members of the alumni body via reunion activities.To Provide and disseminate information regarding their Alma Matter, its graduates, faculties, and students, to the alumni for the benefit of the alumni and serve as a forum through which alumni may support and advance the pursuit of academic excellence at the Institution. Alumni Association organizes: Guest lectures on various subjects and provide guidance from the experts of various fields to the students. Our alumni often share their knowledge and expertise with our students during guest lectures, they also organize educational and industrial visits to their organization, offer various job openings, and also career guidance for higher studies in India and abroad as well.JIMS

Alumni portal was launched to build connections among alumni of different batches. The purpose of this portal is to connect all alumni of JIMS Vasant Kunj, to strengthen our network, and to keep you updated with all alumni-related activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

JIMS, Vasant Kunj is a center of higher learning with a good academic tradition of providing holistic education to the students in all its Degree courses. Our Institute takes utmost care in making sure that the functioning of the college is in line with our Vision and Mission. The Governing cum Advisory Boards, Director, IQAC, and various statutory and non-statutory committees of the college work together in tandem and closely monitor the various academic and nonacademic activities of the college. As a result of effective governance and leadership, the college has emerged as an Institute to make the students socially responsible and contribute towards nation-building. The Governing body cum Advisory board meet every six months and recommend up-gradation of several initiatives such as curriculum review, modern pedagogy, faculty and student development, industry-interface, foreign university collaborations, alumni development etc. The various organizations like Rotaract Club, NCC, NSS, Eco-Club and other forums organize several extension programmes that provide service to the society. The members of these committees are engaged in formulations, planning, execution and monitoring of all activities. The IQAC looks into the different qualitative initiatives of the Institute based on the stakeholder's feedback and follows the Vision & Mission principles.

File Description	Documents
Paste link for additional information	https://jimsd.org/vision-mission.asp
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management are the focus areas for the success of the Institution. All the activities of our college are managed through various committees which have majority of the faculty members of the institution as members. The committees are given autonomous powers to make recommendations in their respective areas. The Institute promotes a culture of decentralized and participative management by delegating significant roles, duties and responsibilities at different levels. The institution encourages the participation of the faculty and students in the planning and decision making process

The Institute runs on the principles of democratic leadership and participative management wherein the problems and solutions identification happen at the ground level deliberated with the management and appropriate decisions taken.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As per the UGC Guidelines for the Grant of Fresh Autonomy to colleges based on grade earned in NAAC Accreditation, the institute was eligible for the grant of fresh autonomy as it had been awarded 'A+' Grade (CGPA: 3.43/4) by NAAC in the 3rd cycle of Accreditation. To this end, the issue was discussed at the highest executive level with the Chairman, JIMS, Vasant Kunj who readily accepted the proposal. As a

follow up to this, the matter was discussed with the Heads of the Departments, IQAC, and the faculty and staff to bring all important stakeholders on board. To apply for the grant of Autonomy, the proposal on the prescribed format was filled up online and the same was submitted to the UGC for review alongwith all the documents. Some documents such as Strategic Vision Document and the Ordinances and Regulations were prepared. Based on this, UGC conferred the autonomous status to JIMS Vasant Kunj which is to be approved and finalized by the affiliating university.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Organogram is all about getting the right organizational structure that will make it possible to communicate effectively with their faculties & staff.JIMS has a well-defined flow of Authority and Responsibility depicted with the help of Organogram here. Organogram consists of the Governing body members, Advisory Board, Chairman, and Director at the Top-level. The Chairman is, by virtue of his office, the head of the Institute. He will preside over all policy meetings concerning the long-term strategic growth and development of the institute. The Director is responsible for the administration, organization of teaching and co-curricular and other activities of the Institute as detailed in the Policy Document. The institute has established an Internal Quality Assurance Cell (IQAC). Since quality enhancement is a continuous process, the IQAC is a part of the institutes' system and works towards the realization of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent & catalytic improvement in the overall performance of the institution. IQAC Coordinator reports to the Director. All departments have separate Heads along withHOD-Admin and Registrar. The controller of examination heads the examination department to whom the examination staff reports.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://jimsd.org/organogram.asp
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and Nonteaching staff. Welfare measures taken towards the employees, Reflects on the output and selfless contribution towards tremendous growth of any Institution. In our Institution Employee welfare is given foremost importance. In connection with this, Existing welfare measure for teaching and non- teaching staff are itemized below:

- Extraordinary leave for higher studies
- Rs. 2Lacs Mediclaim to all teaching and non-teaching staff
- Birthday Celebrations
- Free tea/coffee
- Annual Picnic
- Cash incentive for Best Paper Award (For Teaching staff)
- Diwali bonus on the occasion of Diwali
- Cash incentives on the basis of performance appraisal
- Medical facilities in emergent situation and dropping at their residence at odd hours.
- Academic Leaves (For Teaching staff)
- Financial support for Research, membership and for attending conferences (For Teaching staff)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

24

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

06

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

56

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institute is following the appraisal scheme which uses the Performance Based Appraisal System (PBAS). In this scheme, the performances are classified into three categories: Teaching, Learning and Evaluation related activities Co-Curricular, Extension and Professional Development related activities Research Publications and Academic Contributions. The institute undertakes the task of Faculty Performance Appraisal twice in a year, once at the end of the odd semester and the second time at the end of the even semester. The Performance Appraisal form collects information on almost all aspects of the faculty work at the institute, with points distributed among each of them according to the institutional priority. At the end of the year the score earned in both the appraisals is added up to arrive at the cumulative score, which is then converted into grades of A, B, and C, with A being the best followed by B and C. The grading scheme is given below: 75 % and above 60 % - 74 % Below 60 % Based on the performance appraisal reports, the institute awards incentives and increments to the faculty. The results of the performance appraisal are mailed to the faculty, along with advice/appreciation for work done. Non-Teaching Staff: All non-teaching staff are also assessed through annual confidential reports and annual performance appraisals. On satisfactory performance, all employees are granted promotions and financial up-gradation under the ACP Scheme.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, the Institute conducts internal & external financial audits regularly. The Internal Audit is conducted thrice in a year by a team of two accountants from JIMS Kalkaji, another JIMS campus & the team checks and verifies Day Book, Cash Book, Vouchers, Salary calculations etc. This team submits their report to the Chairman with their observations if any. Based on the report and the feedback, our accounts department is advised by the Chairman's office to take corrective actions wherever required.

The External Audit is conducted twice a year by a C.A. firm which submits the report to the Chairman.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution has a transparent and well-planned financial management system. The Resource mobilization policy focuses on achieving the goals of the institution ensuring accountability and transparency. The Board of Management coordinates and monitors the optimal utilization of the funds. The Governing body coordinates and monitors the optimal utilization of the funds for the promotion of learner-centric ecosystems. The details of funds requirements are examined and a Budget is prepared. All the bills/ invoices/ vouchers and purchase orders of expenses against sanctioned budget for particular head are scrutinized by the concerned Accountant. The Accountant forwards the bill for payment through the Director and payment is made by way of Net Banking once the Director approves the Payment. Before the start of the financial year the budgets are proposed, which are reviewed by the finance committee and then presented for approval to the Governing board. The Institution is a centrally managed non-profit organization with honorary governing body members which ensures the income generated is spent optimally in the institution itself. A finance committee is in place to manage funds. Funds are allocated for social service activities as part of social responsibilities through NSS and Rotract.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly to institutionalizing quality assurance strategies and processes.

1.Academic and Administrative Audit (AAA): Academic Administrative Audit (AAA) is conducted at 3 levels. There are internal auditors (primarily constituted by IQAC members), responsible for managing all internal processes. All observations are discussed and subsequent actions are taken. There is an external academic committee (Constituted by eminent professors from other sister institutes). This committee analyses and assesses the academic progress every six months. Finally, there are certified auditors like ISO, Joint Assessment Committee (from university and state Govt), Academic audit of the affiliating university.

2.Acquiring Targets & Objectives: Defining clear objectives and targets is a critical step in making decisions about the quality education system; enabling setting up strategies, plans, and policies, relatively minor regulatory and governance reforms.

3.Feedback mechanism: The College has implemented feedback system for students based on institutional parameters such as teaching-learning, infrastructure and facilities, curriculum delivery and pedagogy, discipline and environment, and so on. The feedback submitted online (via ERP, QR Code etc.) is anonymous and hence generally fair. The feedback is analysed, and measures are taken for reform. Feedback from the stakeholders (students, faculty, alumni, industry, and parents) is taken.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

JIMS Vasant Kunj practices a blended learning system and it is ensured that process is updated as per new guidelines issued by the UGC/NAAC/parent university. The institute always keen for adopting latest developments in the field of education. For Attainment of Outcome, IQAC is a key force in guiding the teaching community in implementation of outcome-based teaching and

learning. The IQAC asked all the teachers to disseminate PO/PSO/COs of all UG and courses to all the students but also provide the simple outcome attainment and mapping. College has devised an exclusive Internal Assessment Policy which serves as outcome-based teaching and learning. It prescribes a two-pronged appropriate attainment of outcome.

Periodic Assessment:

Regular class tests and internal examinations

Seminar and Assignments

End-semester projects

Viva-voce

Mapping-based Assessment

Course outcome attainments of the students are presented in a simple way to facilitate advanced and slow learners. Based on the internal assessment, slow-learners and advanced-learners classes are being held.

Feedback on Teaching-learning

Also, there is a practice to take feedback on teaching-learning process twice a semester(once after the first month and the other at the end of the semester).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.jimsd.org/iqac/aqar2022-23/annual2022-23.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute has taken proactive steps towards promoting gender sensitivity and inclusivity. The focus is not only on providing academic knowledge but also on practical applications and awareness of gender-related issues. The curricular aspects of different courses include sessions on gender sensitization, and these sessions are integrated into different subjects such as Indian economy, journalism, and mass communication. The institute emphasizes on issues such as sex ratio, gender equality, discrimination, human development index, women safety, and activism, hygiene and sanitation, marginalization, and judicial activism.

The institute has taken significant steps towards creating a gender-sensitive environment, which includes academic and practical aspects, awareness programs, committees, workforce representation and research initiatives. The institute has various events on themes such as women empowerment, gender equality, domestic violence, literacy, and health, which help in spreading awareness among the students and faculty members. Community Radio JIMS, VasantKunj, which broadcasts daily, has a signature program called "Mansha," which focuses on women empowerment.

The institute has a Prevention of Sexual Harassment Committee and an Anti-Ragging Committee, which organize gender sensitization workshops for faculty, staff, and students. The institute has a majority of women in the workforce, and they are well-represented in different committees, societies, and clubs.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.jimsd.org/iqac/aqar2022-23/7-1-1a.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management is a critical aspect of sustainable development, and the Institute has taken measures to manage the waste generated on the campus. The campus has blue and green covered dustbins to collect the waste. Segregation of wet and dry waste is practiced within the campus, and the vendor who has been given the contract of waste disposal manages this process.

To manage the wet waste generated in the canteen, the Institute has initiated the process of installing a composting unit of 20 kg capacity. Two trust bins of 10kg each are used to convert the wet waste into manure, which is later used in plants. To avoid paper wastage, the Institute uses both sides of the paper for printing and photocopying. The Institute also practices e-waste management by collecting and storing old and discarded computer monitors etc., before selling them to an authorized vendor for recycling and disposal.

Waste water management is also a significant concern, with

wastewater generated from various activities such as washing, cleaning, toilet flushing, and canteen kitchens. The rain water is sourced to the underground pit, RO waste water is reused in toilets and sanitary waste is sent to the municipal sewer line.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

JIMS has been taking several initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. The institute follows the ordinances and statutes of the GGSIPU to include diverse students. The institute follows reservation policy laid down by the University and offers seat to student belonging to SC, ST, PWD etc. By celebrating many National and International Days, Events and Festivals, the institution aims at bringing tolerance and harmony among the students and staff and other stakeholders. The institute organizes and also encourages its students to participate in the events organized by other college or university to sensitize them towards the inclusive environment. It celebrates important days in this regard like Unity in Diversity, Rashtriya Ekta Diwas etc. The institute also respects and pays a tribute to the nation by celebrating Independence Day and Republic Day of India with great zeal and enthusiasm. It acknowledges the contributions made by eminent personalities and organizes various activities on their Birth and death anniversaries like Gandhi Jayanti, Ambedhkar Jayanti, Martyr Day of Shaheed Bhagat Singh are to name a few. Numerous activities are conducted by the Rotaract and NSS volunteers in small villages and NGOs.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extracurricular activities. The college curriculum is framed with courses like Business Ethics and Corporate Social Responsibility, Environmental Science, Cyber Ethics, Contemporary India: An Overview, Media Laws and Ethics as a small step to inculcate

constitutional obligations among the students. The institute hoists the flag during national festivals and the Director inspires students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of citizens. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The institute focuses on overall development of the students through participation in co - curricular activities andextracurricularactivities. To achieve this purpose, the Institute has clubs and societies. Students join these clubs depending on their interest and are encouraged to actively participate and showcase their talents and skills. The activities contribute to building the overall personality of the students to strengthen nationwide bond and relation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

JIMS Vasant Kunj believes in celebrating and organizing different activities on National and International festivals, events and commemorative days to enhance the sense of togetherness and happiness within the students. Institute has celebrated various initiatives to celebrate these days/ events, where activities were done are:-

Diwali: At JIMS we believe in spreading the happiness with everyone specially the underprivileged like labour class, people living in slums by distributing sweets, chocolates and small gifts to them. For this we also collaborate with NGO's.

Earth Hour Day(28th March): To sensitize the youth about the Ecological concerns

World Health Day: On this day an appeal for adopting healthy life style is made to the students, faculty, and society.

Mother's Day: JIMS Vasant Kunj celebrated Mother's Day on 10th of May every year.

Independence Day and Republic Day: JIMS Vasant Kunj celebrates national festivals Independence Day and Republic Day every year. On both the days national flag is hoisted and students are sensitize about the relevance of both the days in the Indian

history.

The institute also celebrates World Population Day, World Hepatitis Day, International Youth Day, Teachers' Day, International Literacy Day, International Day for Peace, Maharishi

Valmiki Jayanti, Children's Day, Christmas, Holi.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-1:Title of the Practice: Establishing Strong Industry Linkages

Objectives of the Practice:

1. **To enhance the quality of education and bridging the industry-academia gap by fostering meaningful collaborations with industry partners.**
2. **To facilitate the exchange of knowledge and expertise between academia and industry through guest lectures, seminars, and workshops.**
3. **To provide students with opportunities to interact with industry professionals through internships, industrial visits, and guest lectures, enhancing their understanding of industry practices.**
4. **To encourage the development of innovative solutions to industry challenges through hackathons and technical events.**
5. **To improve placement opportunities for students by developing strong relationships with industries, leading to internships and job placements.**

Best Practice-2:Title of the Practice: Sustainability Research through Community impact makers.

Objectives of the Practice: The objectives of sustainability research projects is to provide the students with better understanding of the pressing sustainability issues so as to develop the more critical approach among them for planning and implementing sustainable practices in all aspects of life.

1. **Understanding Environmental Systems**
2. **Assessing Impacts**
3. **Developing Sustainable Solutions**
4. **Measuring and Monitoring**
5. **Promoting Social Equity**
6. **Educating and Raising Awareness**
7. **Technology Innovation**
8. **Long-Term Planning**

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Innovation Council (IIC) has been established at JIMS Vasant Kunj as per the norms and directives of Ministry of Education Innovation Cell. Ministry of Education, Govt. of India has established MIC at AICTE with a purpose to systematically foster the culture of Innovation in all Higher Education Institutions (HEIs) across the country. The primary mandate of Innovation Cell is to encourage, inspire and nurture young students by exposing them to new ideas and processes resulting in innovative activities in their formative years fostered through the Network of Innovation clubs in Higher Educational Institutions. The major programs that MIC have organized:

- **Smart India Hackathon (SIH)**

- **Institution Innovation Councils (IIC)**

- **NIRF Innovation Rankings**

- **National Innovation and Start up Policy for Students and Faculties**

JIMS IIC is continuously organising various events in the Institute campus for example, Leadership talks, Workshops in Intellectual Property Rights and Hackathons for faculty, and students through which not only one can learn about innovation but also create and implement their innovations. Ultimately, the aim would be to build an innovation ecosystem in the institute by

which the student's latent talents is developed directed towards innovative initiatives for their own development leading towards contributing for overall development.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

GGSIP University in Delhi collaborates with its affiliated institutions to create a well-rounded curriculum that meets the needs of its students. The curriculum is then used by the institute to develop a detailed plan of action and academic calendar to ensure

that programs are delivered effectively. The subject allocation is carefully considered, and course manuals are created for each topic. These manuals include course objectives, lesson plans, and resources such as assignments, model test papers, question banks, handouts, and case studies. The time-table coordinator creates the master schedule to ensure optimal credit delivery. Each faculty member submits a report on curriculum delivery to verify that objectives are being met according to the timetable. Teaching pedagogy is student-centric and includes case studies, roleplays,

group debates, presentations, and e-content. The institute's YouTube channel contains e-lectures filmed by faculty members, which can be used for flipped classroom methodology to increase student engagement.

The institution provides various opportunities for students to demonstrate their abilities, including webinars, expert talks, seminars, industry trips, symposiums, and contests. Value-added and MOOC courses are also available to improve employability skills and bridge the gap between academia and industry. Academicachievement is assessed through assignments, quizzes, and midterm exams.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of

Continuous Internal Evaluation (CIE)
The institute adheres to the continuous internal evaluation process which is an integral part of our academic calendar for the conduct of CIE. As per the GGSIP University Ordinance, apartfrom External End Term University Examination of 75 marks for continuous internal evaluation we have the following evaluation policy: 1. Class Test – 15 marks 2. Class Participation and Teachers' Continuous Evaluation– 10 marks While the 15 marks of the class test are awarded to the students on the basis of their performance in the class tests, the 10 marks allocated for class participation are awarded on the basis of the performance of the students in the following activities: 1.Assignments 2.Presentations 3.Quizzes 4.Case Study Discussions 5.Attendance Each department ensures that the continuous internal evaluation activities are mapped over the entire semester as per POs and COs mentioned in the syllabus, so that the students remain proactive learners throughout the semester. The institute also conducts makeup tests to provide an additional opportunity to those students who have missed the class tests due to any unavoidable circumstances.The adherence to the conduct of CIE is ingrained in the departmental activities and monitored by the Department Heads, Controller of Examinations, and the Director through the submission of action taken reports at periodic intervals

File Description	Documents
Upload relevant supporting documents	**No File Uploaded**
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

03

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

05

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

773

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

773

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The cross-cutting issues of gender, environment, sustainability, human values and professional ethics as per the university curriculum have been integrated in the curriculum across the three disciplinary boundaries of Mass communication, IT and Management. In its commitment to sustainability, the institute continues to sensitize students on the Sustainable Development Goals as detailed by the UN and as quoted in the NEP 2020.

Issues relevant to Environment and Sustainability: The final year students of BA(JMC) are taught a core course in Environment Communication, while the IInd & IIIrd Sem students

of BCA & BBA are taught an Environmental Studies course.
Environmental issues share a commonality and it is imperative
for all students to

realise that without harmony with nature, existence is
impossible.

Issues relevant to Professional Ethics: The IVth Sem students
of the Management and IT are taught Business Ethics and
Corporate Social Responsibility & Human Values and Ethics,
while the BA(JMC) students are taught a core course on Media

Law & Ethics whereas In addition, students learn about Business
Communication, Technical Communication & Corporate
Communication in BBA, BCA & BAJMC. The BCA focusses on ethics
in Cyber, BBA on CSR and Business.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

57

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1322

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.jimsd.org/iqac/aqar2022-23/1-4-1.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

480

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

19

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

It is a known fact that in any class, the learning competence levels of students are often heterogeneous. While, the classroom teaching method cannot address the wide range of this heterogeneity, we can at least bridge it by identifying advanced and slow learners, who have separate learning needs. In order to facilitate the whole learning environment and bring everyone at par with each other, the Institute undertakes various activities for both, the slow learners and the advanced learners. To identify the learning capabilities of the students, their examination results & involvement in classroom activities are considered.

Measures for Slow learners:

- Remedial Classes
- Peer Learning
- Study material
- Video Lectures
- Question Bank
- Mentor-Mentee system
- Parent Teacher meeting

Measures for Advanced learners:

- Advanced Level Classes
- Value-added Courses
- Aptitude Test
- Suggestions of Additional Learning Resources
- Student symposium/Workshops/Events
- Improving employability
- Research Publications

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1363	**56**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

At JIMS, we believe learning is internalized only when it is experiential. Once the learner has an experience of new concepts and principles, s/he can apply it to situations in life by the conversion of knowledge into skills. Various activities have been implemented for enhancing the experiential, participative & problem-solving learning experiences of the students.

Experiential Learning: Given below are some of the experiential learning activities incorporated into programmes of study.

- **Summer Internship**
- **Inter & intra-college events**
- **Student Research**
- **Co-curricular & extracurricular activities**
- **Industrial visits**

Participative Learning: At JIMS, special emphasis is given on the teaching pedagogy that revolves around collaborative learning. Initiatives have been taken to enhance the participation of students in the teaching-learning process so that students gets the opportunity to hone their skills and knowledge. This also inculcates an understanding of helping each other and thereby becoming better human beings and citizens.

- Peer learning
- Interdepartmental or Inter college activities.
- Placement training to handle interviews
- Regular subject assignments
- MOOC courses
- Student-driven clubs and cells

Problem Solving Methodology:

- Develop critical thinking and analytical skills - Case study method
- Group discussions and quiz are regularly conducted
- For analytical skills - aptitude test is conducted

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information Communication Technology (ICT) tools facilitate in effective delivery of the lecture enhancing the students' motivation to learn and it also provides impactful dissemination of contents for the faculties. The institute is adept to ever changing need of latest Tools and technologies and keeps upgrading its ICT infrastructure from time to time. The institute provides state of the art infrastructure to the students. All the classrooms are well equipped with the latest software and hardware to enable the faculties for effective teaching. Due to the outbreak of the recent pandemic, the mode of teaching has transformed from physical to online mode and for smooth delivery of online lectures, not only the bandwidth of internet service was upgraded from 30 Mbps to 50 mbps but also an alternate internet connection of 20mbps has also been provided. The faculties have also been provided with audio-visual aids i.e. headphone, mics, speakers and web cameras for the purpose. The following ICT Tools and technologies are part of each lecture of the faculties

Overhead Projectors

Smart boards

ERP

Pen tabs

Digital Library

SWAYAM - NPTEL Local Chapter

Third Party Software

AV Lab

Community Radio

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

56

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

56

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

28

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

374.56

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Following activities are conducted during the semester through a well-planned academic calendar as part of Continuous Internal Evaluation:

1.Class Test: One Class Test is conducted after 6-8 weeks of commencement of the semester on the pattern of University examination. Datasheet duly approved by all the departments and is circulated to the students at least one week before the exams.The evaluation of practical examinations is done on Record Maintenance, execution in Lab and Viva-voce.

2. Assignments: The assignments along with rubrics are prepared and uploaded in the ERP before commencement of the semester.

3. Make-up test: The students who miss any test due to genuine reasons are given one more opportunity to appear in the test at the end of the semester.

4. Attendance: The students are required to meet attendance criteria prescribed the University to appear in external exams for promotion to next academic semester. So the internal assessment also has attendance as one of the component.

5. Assessment for Non University Examination Subject (NUES): Class Presentation Schedule is prepared in the beginning of the semester and weekly presentation is conducted for all the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institute has an Examination committee headed by a head of the department who acts as the Controller of Examinations. Faculty members from all the departments with the assistance of the nonteaching staff, carry out the examination and invigilation duty made known to them by prior notice. The institute has a transparentmechanism to address examination related grievances. Most of the grievances during the examination are redressed at the invigilator level itself. If any grievance arises during or after the examination, and it

remains unsolved in the first stage, the student

or faculty concerned can brought it to the notice of controller of examination and the issues are redressed then and there. The members of examination committee handle the grievances related to examinations. If the student or faculty is not satisfied with the action taken by examination committee on the reported grievance then the matter is addressed to the director of the institute who refers the case to the concerned committee of the institute. Thus, the Grievance Redressal system is centered on the well being of students. The other grievances handled by the examination committeeare related conduct of external exam, evaluation and the University Results.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The website and other internal communication domains show and disseminate POs, PSOs, and COs to stakeholders. These are accessible in hard copy in the library for current ,new professors and students.At the beginning of the session academic calendar, action plan & lesson plans are prepared by each department.To have holistically formed professionals, each department designs student assignments, class activities, and presentations with the practical implications of the course results in mind.

Internal test papers are held every 6 weeks following the start of the session. The question paper is constructed with the course goal in mind. The internal findings are distributed to the students. Internal results are used to identify slow and advanced learners, and remedial and advanced sessions are arranged for them.

To build confidence and improve the performance of slow learner's teachers take classes, handle their doubts to get good performance. Advanced learners are motivated to participate in different presentation, quizzes both at inter

college and intra college level to enhance their competencies and build creative thinking.

Students are provided with the necessary abilities to obtain the best placements by paying close attention to the course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.jimsd.org/iqac/aqar2022-23/2-6-1.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In maintaining student-centric learning, all faculty across departments emphasize real-life examples in both online and offline classrooms. Evaluation is continuous and comprehensive, with assignments, class tests, and attendance contributing.

Assignments, including group discussions, role play, case analysis, and presentations, encourage holistic student development. These activities aim to bridge the industry-academia gap and are preceded by faculty discussions on evaluation criteria, providing clarity to students.

Twice per semester, class tests are conducted, allowing identification of student progress. Remedial and advanced classes are organized to address individual needs, supplying extra resources for improvement. This approach cultivates excellence, benefiting both students and the institution.

Discipline and punctuality are emphasized institution-wide to instill vital values. Attendance is graded, with full credit awarded for over 75% attendance and deductions made for lower attendance, as communicated during orientation.

Consistent efforts ensure students receive support to excel academically and professionally, fostering a culture of success within the institute.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

443

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	<u>https://www.jimsd.org/iqac/aqar2022-23/annual2022-23.pdf</u>

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>https://www.jimsd.org/iqac/aqar2022-23/2-7-1.pdf</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2.28

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	[View File](#)
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	[View File](#)
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

21

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

05

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

13

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

JIMS Vasant Kunj believes in giving back to the society in two ways- firstly by undertaking various sensitization and awareness programs for the students and society and secondly by undertaking community services and extension activities. Institute has undertaken various initiatives on the issues concerning social and environmental well-being of the society. Awareness Campaigns -Organize awareness programs to sensitise the Society and students regarding issues like cleanliness, personal hygiene, Sanitation, Hand washing etc Donation Campaigns- Conducted different kinds of donation drives such as- Food donation (where thousands of people were served food),

Toy donation, Sanitary Pad donation, Mask donation etc. Swatchta Abhiyan- Undertaken "Swatch Bharat Abhiyan" for promoting cleanliness. Tuition Classes- Underprivileged children are given classes under Project Akshar undertaken in collaboration with NGO's. Ayur Upchar- is a medicinal donation drive from and by the students where various health supplements, health kits and basic medicines are collected and distributed to Saviour Foundation and Samarpan. Visit to Slums are undertaken regularly for doing voluntary services and celebrating special occasion like Children's day, Friendship day, Diwali etc. Animal Protection- Students have undertaken many projects for sensitizing and saving the animals from cruelty. Donation drives for the animal shelter has also been conducted.

File Description	Documents
Paste link for additional information	https://jimsd.org/assets/pdf/clubs/Rotaract-Yearbook-2022-23.pdf
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

21

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

47

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

832

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

26

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute provides following state-of-the-art infrastructure and physical facilities that enhance the teaching-learning experience of the students:

Classrooms: Air-conditioned classrooms equipped with computer systems, LCD projectors, and AV devices for both offline and online classes.

Library: The library offers a vast collection of books and journals that support the curriculum, provide career guidance, and encourage research and development.

Computer Labs: Four well-maintained computer labs are available for the BBA and BCA programs. Each lab is equipped with 30 Core i5 systems with the required licensed software, ensuring a 1:1 student-computer ratio for practical classes.

Print and Journalism Lab: Specifically, for the BA(JMC) program, this lab features 18 Core i5 systems.

AV Editing Lab: Also for the BA(JMC) program, this lab is

equipped with the latest iMac systems and a Teleprompter.

Community Radio: Besides broadcasting programs, it serves as an audio lab, for student to learn program production, radio jockeying, and news reading.

Video Recording Studio: It provides hands on experience to students to work with different lights, high Definition DSLR, SLR, Cameras & Teleprompter.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.jimsd.org/iqac/aqar2022-23/4-1-1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute focuses on overall development of the students through participation in co - curricular activities andextra-curricularactivities.To achieve this purpose, the Institute hasclubs and societies. Students join these clubs depending on their interest and are encouraged to actively participate and showcase their talents and skills. Through this club student not only get to participate in these events also get a chance to organize the events which helps them to extend the range of experiences beyond their comfortable limits. All the clubs and activities are driven throughstudents provide students with a competitive and encouraging platform for holistic development of the students. The Institute have following clubs and societies:

- JIMS Rotaract Club
- JIMS Eco Club
- FITOOR- Dance Society
- PRATIBIMB-Theatre Society
- SWARA-Music Society
- Aakriti Club
- Aperture Society
- Prabandhan Club
- NSS Cell

The colleges have Boys and Girls Common Rooms with Table Tennis

and indoor games (Chess, Carom, Board Games) and Yoga facilitiesfor doing yoga. The college have seminar hall with 130 seating capacity. All the sports activities and tournaments are arranged by the Institute on hired grounds. The seminars, conferences, workshops, cultural events are arranged in the Institute auditorium and also in outside auditoriums.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

14

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

24.96

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library has automated all its routine activities through library management software "LIBMAN '' that also provides access to the online catalogue of Library. The facilities and services rendered by the library include book lending, referencing, document delivery, OPAC, photocopy, inter-library loaning of material through DELNET. The library is fully Wi-Fi enabled and has a well-established cyber library with 04 networked PCs connected with LAN which helps users to access electronic resources.

Library Software

The library is automated using LIBMAN software provided by RS Barcoders (P) Ltd. The version of the software is 7.1. The present system, a partially automated one, was affected in the year 2003. It provides a very user-friendly atmosphere in the library.

N-List (INFLIBNET)

The college has been a member of INFLIBNET N-List consortiumand it provides access to thousands of e-resources. It provides web based services including access to e-books, e-journals, and research databasesThousands of e-resources are made available from a single point of access.

DELNET

The College Library is a member of DELNET. As such, the users at JIMS Library can access databases hosted by DELNET & inter-library loaning of material through DELNET.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

18.98

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

85.8

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Keeping abreast with ever changing technological needs the institute keeps upgrading its ICT infrastructure. The following IT facilities have been upgraded / procured in academic session 2022-23:

LCD Projectors: LCD projector have been installed in each classroom, computer labs , Auditorium and conference room.

RAM: 37 Systems RAM upgraded from 4GB to 12GB & 2GB to 6GB in the Computer Lab-1 & Faculty/Staff Systems.

Hard Disk: One System Hard disk of 1TB changed in the computer lab.

AV Devices: One Collar mike added in the auditorium.

CCTV Cameras & DVR: To improve the security of the campus, 3 old CCTV cameras were replaced with 3 New Dome HD cameras.

Wi-Fi Routers: To provide better internet access two wi-fi routers were added in the network of the campus.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

173

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution | **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

274.35

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures optimal allocation and utilization of the available resources and the availability of latest equipment's and up-to-date infrastructure in the institution. There is a systematic procedure for the purchase as well as maintenance of these infrastructural facilities including all sorts of

equipment. The institute is having policy document having process for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

02

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

65

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	https://www.jimsd.org/iqac/aqar2022-23/5-1-3.pdf
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1313

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1313

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent	**A. All of the above**

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

130

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

57

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

43

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

09

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

JIMS has a well-structured students council, which is part of planning, implementation and execution of all curricular, cocurricular and extra-curricular activities organized and conducted by the institute. The Student Council is active in all forms of student affairs and is one of the most important pillars in maintaining and extending the legacy of our institute and adding towards our penultimate goal being turning this esteemed institution into the best undergraduate college in India. The Institute focuses on overall development of the students through participation in co – curricular activities and extracurricular activities. To achieve this purpose, the Institute has many clubs and societies. Students join these clubs depending on their interest and are encouraged to actively participate and showcase their talents and skills. The activities contribute to building the overall personality of the students. All the clubs and activities are driven through students and it provides them with a competitive and encouraging platform for holistic development of the students. The Institute have following clubs and societies:

JIMS ROTARACT CLUB,NSS CELL, CII YI YUVA CLUB, IT CLUB, JIMS ECO

CLUB,INSTITITE INNOVATION COUNCIL, PRABANDHAN CLUB, CULTURAL SOCIETIES,AAKRITI CLUB, LITERARY SOCIETY, CO-CURRICULAR COMMITTTE PRATIBIMB-THEATRE SOCIETY,APERTURE- FILM & PHOTOGRAPHY SOCIETY.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

30

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institute has a registered Alumni Association with Registration Number 871 in Book No. 4 Vol No. 132 for building a strong bond between alumni and present students. The Alumni Association of the Institute is called as JIMS VASANT KUNJ ALUMNI ASSOCIATION.

Objectives of the Alumni association:

To encourage and promote close and friendly relations between the Institution and its alumni and amongst all members of the alumni body via reunion activities.To Provide and disseminate information regarding their Alma Matter, its graduates, faculties, and students, to the alumni for the benefit of the alumni and serve as a forum through which alumni may support and advance the pursuit of academic excellence at the Institution. Alumni Association organizes: Guest lectures on various subjects and provide guidance from the experts of various fields to the students. Our alumni often share their knowledge and expertise with our students during guest lectures, they also organize educational and industrial visits to their organization, offer various job openings, and also career guidance for higher studies in India and abroad as well.JIMS

Alumni portal was launched to build connections among alumni of different batches. The purpose of this portal is to connect all alumni of JIMS Vasant Kunj, to strengthen our network, and to keep you updated with all alumni-related activities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

JIMS, Vasant Kunj is a center of higher learning with a good academic tradition of providing holistic education to the students in all its Degree courses. Our Institute takes utmost care in making sure that the functioning of the college is in line with our Vision and Mission. The Governing cum Advisory Boards, Director, IQAC, and various statutory and non-statutory committees of the college work together in tandem and closely monitor the various academic and nonacademic activities of the college. As a result of effective governance and leadership, the college has emerged as an Institute to make the students socially responsible and contribute towards nation-building. The Governing body cum Advisory board meet every six months and recommend up-gradation of several initiatives such as curriculum review, modern pedagogy, faculty and student development, industry-interface, foreign university collaborations, alumni development etc. The various organizations like Rotaract Club, NCC, NSS, Eco-Club and other forums organize several extension programmes that provide service to the society. The members of these committees are engaged in formulations, planning, execution and monitoring of all activities. The IQAC looks into the different qualitative initiatives of the Institute based on the stakeholder's feedback and follows the Vision & Mission principles.

File Description	Documents
Paste link for additional information	https://jimsd.org/vision-mission.asp
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management are the focus areas for the success of the Institution. All the activities of our college are managed through various committees which have majority of the faculty members of the institution as members. The committees are given autonomous powers to make recommendations in their respective areas. The Institute promotes a culture of decentralized and participative management by delegating significant roles, duties and responsibilities at different levels. The institution encourages the participation of the faculty and students in the planning and decision making process The Institute runs on the principles of democratic leadership and participative management wherein the problems and solutions identification happen at the ground level deliberated with the management and appropriate decisions taken.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As per the UGC Guidelines for the Grant of Fresh Autonomy to colleges based on grade earned in NAAC Accreditation, the institute was eligible for the grant of fresh autonomy as it had been awarded 'A+' Grade (CGPA: 3.43/4) by NAAC in the 3rd cycle of Accreditation. To this end, the issue was discussed at the highest executive level with the Chairman, JIMS, Vasant Kunj who readily accepted the proposal. As a

follow up to this, the matter was discussed with the Heads of the Departments, IQAC, and the faculty and staff to bring all

important stakeholders on board. To apply for the grant of Autonomy, the proposal on the prescribed format was filled up online and the same was submitted to the UGC for review alongwith all the documents. Some documents such as Strategic Vision Document and the Ordinances and Regulations were prepared. Based on this, UGC conferred the autonomous status to JIMS Vasant Kunj which is to be approved and finalized by the affiliating university.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Organogram is all about getting the right organizational structure that will make it possible to communicate effectively with their faculties & staff.JIMS has a well-defined flow of Authority and Responsibility depicted with the help of Organogram here. Organogram consists of the Governing body members, Advisory Board, Chairman, and Director at the Top-level. The Chairman is, by virtue of his office, the head of the Institute. He will preside over all policy meetings concerning the long-term strategic growth and development of the institute. The Director is responsible for the administration, organization of teaching and co-curricular and other activities of the Institute as detailed in the Policy Document. The institute has established an Internal Quality Assurance Cell (IQAC). Since quality enhancement is a continuous process, the IQAC is a part of the institutes' system and works towards the realization of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent & catalytic improvement in the overall performance of the institution. IQAC Coordinator reports to the Director. All departments have separate Heads along withHOD-Admin and Registrar. The controller of examination heads the examination department to whom the examination staff reports.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	https://jimsd.org/organogram.asp
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user interfaces	[View File](#)
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and Nonteaching staff. Welfare measures taken towards the employees, Reflects on the output and selfless contribution towards tremendous growth of any Institution. In our Institution Employee welfare is given foremost importance. In connection with this, Existing welfare measure for teaching and non- teaching staff are itemized below:

- **Extraordinary leave for higher studies**
- **Rs. 2Lacs Mediclaim to all teaching and non-teaching staff**
- **Birthday Celebrations**
- **Free tea/coffee**
- **Annual Picnic**
- **Cash incentive for Best Paper Award (For Teaching staff)**
- **Diwali bonus on the occasion of Diwali**

- **Cash incentives on the basis of performance appraisal**
- **Medical facilities in emergent situation and dropping at their residence at odd hours.**
- **Academic Leaves (For Teaching staff)**
- **Financial support for Research, membership and for attending conferences (For Teaching staff)**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

24

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

06

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

56

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institute is following the appraisal scheme which uses the Performance Based Appraisal System (PBAS). In this scheme, the performances are classified into three categories: Teaching,

Learning and Evaluation related activities Co-Curricular, Extension and Professional Development related activities Research Publications and Academic Contributions. The institute undertakes the task of Faculty Performance Appraisal twice in a year, once at the end of the odd semester and the second time at the end of the even semester. The Performance Appraisal form collects information on almost all aspects of the faculty work at the institute, with points distributed among each of them according to the institutional priority. At the end of the year the score earned in both the appraisals is added up to arrive at the cumulative score, which is then converted into grades of A, B, and C, with A being the best followed by B and C. The grading scheme is given below: 75 % and above 60 % - 74 % Below 60 % Based on the performance appraisal reports, the institute awards incentives and increments to the faculty. The results of the performance appraisal are mailed to the faculty, along with advice/appreciation for work done. Non-Teaching Staff: All non-teaching staff are also assessed through annual confidential reports and annual performance appraisals. On satisfactory performance, all employees are granted promotions and financial up-gradation under the ACP Scheme.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, the Institute conducts internal & external financial audits regularly. The Internal Audit is conducted thrice in a year by a team of two accountants from JIMS Kalkaji, another JIMS campus & the team checks and verifies Day Book, Cash Book, Vouchers, Salary calculations etc. This team submits their report to the Chairman with their observations if any. Based on the report and the feedback, our accounts department is advised by the Chairman's office to take corrective actions wherever required.

The External Audit is conducted twice a year by a C.A. firm which submits the report to the Chairman.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution has a transparent and well-planned financial management system. The Resource mobilization policy focuses on achieving the goals of the institution ensuring accountability and transparency. The Board of Management coordinates and monitors the optimal utilization of the funds. The Governing body coordinates and monitors the optimal utilization of the funds for the promotion of learner-centric ecosystems. The details of funds requirements are examined and a Budget is prepared. All the bills/ invoices/ vouchers and purchase orders of expenses against sanctioned budget for particular head are scrutinized by the concerned Accountant. The Accountant forwards the bill for payment through the Director and payment is made by way of Net Banking once the Director approves the Payment. Before the start of the financial year the budgets are proposed, which are reviewed by the finance committee and then presented for approval to the Governing board. The Institution is a centrally managed non-profit organization with honorary governing body members which ensures the income generated is

spent optimally in the institution itself. A finance committee is in place to manage funds. Funds are allocated for social service activities as part of social responsibilities through NSS and Rotract.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly to institutionalizing quality assurance strategies and processes.

1.Academic and Administrative Audit (AAA): Academic Administrative Audit (AAA) is conducted at 3 levels. There are internal auditors (primarily constituted by IQAC members), responsible for managing all internal processes. All observations are discussed and subsequent actions are taken. There is an external academic committee (Constituted by eminent professors from other sister institutes). This committee analyses and assesses the academic progress every six months. Finally, there are certified auditors like ISO, Joint Assessment Committee (from university and state Govt), Academic audit of the affiliating university.

2.Acquiring Targets & Objectives: Defining clear objectives and targets is a critical step in making decisions about the quality education system; enabling setting up strategies, plans, and policies, relatively minor regulatory and governance reforms.

3.Feedback mechanism: The College has implemented feedback system for students based on institutional parameters such as teaching-learning, infrastructure and facilities, curriculum delivery and pedagogy, discipline and environment, and so on. The feedback submitted online (via ERP, QR Code etc.) is anonymous and hence generally fair. The feedback is analysed, and measures are taken for reform. Feedback from the stakeholders (students, faculty, alumni, industry, and parents)

is taken.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

JIMS Vasant Kunj practices a blended learning system and it is ensured that process is updated as per new guidelines issued by the UGC/NAAC/parent university. The institute always keen for adopting latest developments in the field of education. For Attainment of Outcome, IQAC is a key force in guiding the teaching community in implementation of outcome-based teaching and learning. The IQAC asked all the teachers to disseminate PO/PSO/COs of all UG and courses to all the students but also provide the simple outcome attainment and mapping. College has devised an exclusive Internal Assessment Policy which serves as outcome-based teaching and learning. It prescribes a two-pronged appropriate attainment of outcome.

Periodic Assessment:

Regular class tests and internal examinations

Seminar and Assignments

End-semester projects

Viva-voce

Mapping-based Assessment

Course outcome attainments of the students are presented in a simple way to facilitate advanced and slow learners. Based on the internal assessment, slow-learners and advanced-learners classes are being held.

Feedback on Teaching-learning

Also, there is a practice to take feedback on teaching-learning

process twice a semester(once after the first month and the other at the end of the semester).

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://www.jimsd.org/iqac/agar2022-23/annual2022-23.pdf
Upload e-copies of the accreditations and certifications	[View File](#)
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute has taken proactive steps towards promoting gender sensitivity and inclusivity. The focus is not only on providing academic knowledge but also on practical applications and awareness of gender-related issues. The curricular aspects of different courses include sessions on gender sensitization,

and these sessions are integrated into different subjects such as Indian economy, journalism, and mass communication. The institute emphasizes on issues such as sex ratio, gender equality, discrimination, human development index, women safety, and activism, hygiene and sanitation, marginalization, and judicial activism.

The institute has taken significant steps towards creating a gender-sensitive environment, which includes academic and practical aspects, awareness programs, committees, workforce representation and research initiatives. The institute has various events on themes such as women empowerment, gender equality, domestic violence, literacy, and health, which help in spreading awareness among the students and faculty members. Community Radio JIMS, VasantKunj, which broadcasts daily, has a signature program called "Mansha," which focuses on women empowerment.

The institute has a Prevention of Sexual Harassment Committee and an Anti-Ragging Committee, which organize gender sensitization workshops for faculty, staff, and students. The institute has a majority of women in the workforce, and they are well-represented in different committees, societies, and clubs.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.jimsd.org/iqac/aqar2022-23/7-1-1a.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management is a critical aspect of sustainable development, and the Institute has taken measures to manage the waste generated on the campus. The campus has blue and green covered dustbins to collect the waste. Segregation of wet and dry waste is practiced within the campus, and the vendor who has been given the contract of waste disposal manages this process.

To manage the wet waste generated in the canteen, the Institute has initiated the process of installing a composting unit of 20 kg capacity. Two trust bins of 10kg each are used to convert the wet waste into manure, which is later used in plants. To avoid paper wastage, the Institute uses both sides of the paper for printing and photocopying. The Institute also practices e-waste management by collecting and storing old and discarded computer monitors etc., before selling them to an authorized vendor for recycling and disposal.

Waste water management is also a significant concern, with wastewater generated from various activities such as washing, cleaning, toilet flushing, and canteen kitchens. The rain water is sourced to the underground pit, RO waste water is reused in toilets and sanitary waste is sent to the municipal sewer line.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water	**A. Any 4 or all of the above**

harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	[View File](#)
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

JIMS has been taking several initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. The institute follows the ordinances and

statutes of the GGSIPU to include diverse students. The institute follows reservation policy laid down by the University and offers seat to student belonging to SC, ST, PWD etc. By celebrating many National and International Days, Events and Festivals, the institution aims at bringing tolerance and harmony among the students and staff and other stakeholders. The institute organizes and also encourages its students to participate in the events organized by other college or university to sensitize them towards the inclusive environment. It celebrates important days in this regard like Unity in Diversity, Rashtriya Ekta Diwas etc. The institute also respects and pays a tribute to the nation by celebrating Independence Day and Republic Day of India with great zeal and enthusiasm. It acknowledges the contributions made by eminent personalities and organizes various activities on their Birth and death anniversaries like Gandhi Jayanti, Ambedhkar Jayanti, Martyr Day of Shaheed Bhagat Singh are to name a few. Numerous activities are conducted by the Rotaract and NSS volunteers in small villages and NGOs.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extracurricular activities. The college curriculum is framed with courses like Business Ethics and Corporate Social Responsibility, Environmental Science, Cyber Ethics, Contemporary India: An Overview, Media Laws and Ethics as a small step to inculcate constitutional obligations among the students. The institute hoists the flag during national festivals and the Director inspires students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of citizens. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the

conduct rules. The institute focuses on overall development of the students through participation in co - curricular activities andextracurricularactivities. To achieve this purpose, the Institute has clubs and societies. Students join these clubs depending on their interest and are encouraged to actively participate and showcase their talents and skills. The activities contribute to building the overall personality of the students to strengthen nationwide bond and relation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

JIMS Vasant Kunj believes in celebrating and organizing different activities on National and International festivals, events and commemorative days to enhance the sense of togetherness and happiness within the students. Institute has celebrated various initiatives to celebrate these days/ events, where activities were done are:-

Diwali: At JIMS we believe in spreading the happiness with everyone specially the underprivileged like labour class, people living in slums by distributing sweets, chocolates and small gifts to them. For this we also collaborate with NGO's.

Earth Hour Day(28th March): To sensitize the youth about the Ecological concerns

World Health Day: On this day an appeal for adopting healthy life style is made to the students, faculty, and society.

Mother's Day: JIMS Vasant Kunj celebrated Mother's Day on 10th of May every year.

Independence Day and Republic Day: JIMS Vasant Kunj celebrates national festivals Independence Day and Republic Day every year. On both the days national flag is hoisted and students are sensitize about the relevance of both the days in the Indian

history.

The institute also celebrates World Population Day, World Hepatitis Day, International Youth Day, Teachers' Day, International Literacy Day, International Day for Peace, Maharishi Valmiki Jayanti, Children's Day, Christmas, Holi.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-1:Title of the Practice: Establishing Strong Industry Linkages

Objectives of the Practice:

1. To enhance the quality of education and bridging the industry-academia gap by fostering meaningful collaborations with industry partners.
2. To facilitate the exchange of knowledge and expertise between academia and industry through guest lectures, seminars, and workshops.
3. To provide students with opportunities to interact with industry professionals through internships, industrial visits, and guest lectures, enhancing their understanding of industry practices.
4. To encourage the development of innovative solutions to industry challenges through hackathons and technical events.
5. To improve placement opportunities for students by developing strong relationships with industries, leading to internships and job placements.

Best Practice-2:Title of the Practice: Sustainability Research through Community impact makers.

Objectives of the Practice: The objectives of sustainability research projects is to provide the students with better understanding of the pressing sustainability issues so as to develop the more critical approach among them for planning and implementing sustainable practices in all aspects of life.

1. Understanding Environmental Systems
2. Assessing Impacts
3. Developing Sustainable Solutions
4. Measuring and Monitoring
5. Promoting Social Equity
6. Educating and Raising Awareness
7. Technology Innovation
8. Long-Term Planning

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Innovation Council (IIC) has been established at JIMS Vasant Kunj as per the norms and directives of Ministry of Education Innovation Cell. Ministry of Education, Govt. of India has established MIC at AICTE with a purpose to systematically foster the culture of Innovation in all Higher Education Institutions (HEIs) across the country. The primary mandate of Innovation Cell is to encourage, inspire and nurture young students by exposing them to new ideas and processes resulting in innovative activities in their formative years fostered through the Network of Innovation clubs in Higher Educational Institutions. The major programs that MIC have organized:

- **Smart India Hackathon (SIH)**

- **Institution Innovation Councils (IIC)**

- **NIRF Innovation Rankings**

- **National Innovation and Start up Policy for Students and Faculties**

JIMS IIC is continuously organising various events in the Institute campus for example, Leadership talks, Workshops in Intellectual Property Rights and Hackathons for faculty, and students through which not only one can learn about innovation but also create and implement their innovations. Ultimately, the aim would be to build an innovation ecosystem in the institute by which the student's latent talents is developed directed towards innovative initiatives for their own development leading towards contributing for overall development.

File Description	Documents
Appropriate web in the Institutional website	[View File]
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

The Academic Calendar would be prepared, as per the Academic Calendar of the Affiliating University with several additional and innovative activities. This year, we plan to make the Academic Calendar more 'action-oriented', especially as per the needs of various Departments changing environment and needs of the youth.

More extension lectures, industrial interaction and industrial visits will be scheduled, so as to bridge the gap between classroom teaching and industrial requirements. The students will be engaged in many more live and filled projects for practical learning and undertaking of the changing overall environment. Also, keeping in mind the high level of stress among youth, new activities would be planned for the mental well-being of the youth including periodic meditation and Yoga sessions through experts. More activities of Social Outreach would be organized like donation camps, blood donation, plantation drives, environment awareness events etc. Apart from increasing the activities in these regular areas, we at JIMS plan to do the following additional things in the next academic session:

1. Practical based learning

2. Pre-Placement Activities

3. More effective course management process

4. Research and Development

5. More Focused initiatives in the field of Sustainable

development goals

6. ISR Activites

7. Collaboration